



Home School Checklist

- Register with the NCAA Eligibility Center at www.eligibilitycenter.org.
- Fee payment.
- Standardized test score (ACT and/or SAT) must be submitted directly from the testing agency using code **9999** to select the NCAA Eligibility Center as a score recipient. Note that test scores received on a transcript cannot be used by the NCAA Eligibility Center. Also, a Student Score Report or scores taken directly from a Student Score Report cannot be accepted by the NCAA Eligibility Center for initial-eligibility purposes.

(Please note that A, B, C, and D must be done in order for the NCAA Eligibility Center to use home school transcripts.)

- A. Home School transcript must include the following elements: *Failure to include all elements listed below will result in the transcript being declared unofficial and, therefore, unusable.*

- Course titles.
- Course grades.
- Units of credit for each course.
- Grading scale (if numeric grades are awarded).
See grading scale example at right.
- Signature of home school administrator (the parent or other person who organized, taught and evaluated course work).
- Ninth grade start date (month/day/year).
- Transcript must show year in which courses were taken (e.g., 9th grade or Freshman Year 2009-10).
- Graduation date (month/day/year).

Grading Scale Example

A	90	100
B	80	89
C	70	79
D	60	69
F	0	59

- B. Evidence that home schooling was conducted in accordance with state laws (a signed written statement from the home school administrator verifying compliance with state home school legislation). Please attach any supporting documentation.
- C. A signed statement of who managed the home school program (e.g., who taught and evaluated the coursework, awarded grades and issued credit).
- D. Submit the [Core-Course Worksheet](#) for the core courses used throughout home schooling for English, math, science, social studies, foreign language, comparative religion or philosophy courses. **No Core-Course Worksheet is required for**

college courses. However, the college must send an official copy of the transcript directly to the NCAA Eligibility Center. See the [Core-Course Worksheet Instructions](#) for help.

- Transcript from any other high school, college or nontraditional program attended (official copy mailed directly from issuing institution).
- Proof of high school graduation, including specific graduation date (month/day/year of graduation). Examples of proof of graduation include a graduation date on a high school transcript, standard diploma or GED (need a copy of exam results and certificate).

Please see the Home School Resource page (by going to www.eligibilitycenter.org and entering as an "NCAA College-Bound Student-Athlete", then selecting the "Resources" tab and "Home School Students") for examples and guidance to questions regarding home schooling.